

Small Business Waste Program (SBWP) at the Hazardous Products Center (HPC)

6770 E. Landfill Road
Flagstaff, AZ 86004
Phone: (928) 527-9005
Fax: (928) 527-4678



Sustainability & Environmental
Management Division

Program Goal: Provide safe, affordable and ecologically appropriate disposal/recycling of hazardous materials at reasonable rates to businesses that qualify as Conditionally Exempt Small Quantity Generators (CESQGs)

What benefits can the SBWP provide:

The SBWP provides businesses with a local facility for the disposal/recycling of hazardous wastes. By offsetting transportation costs and combining wastes from multiple businesses, the SBWP offers an economical disposal option for businesses.

Who can participate in the program?

A business located in the City of Flagstaff or Coconino County that qualifies as a CESQG.

- The SBWP reserves the right to confirm your generator status for verification



Who is a Conditionally Exempt Small Quantity Generator?

According to federal regulations (40 CFR 261.5), a CESQG is a generator (business owner) that meets the following three criteria:

1. Generates less than 220 pounds of hazardous waste (defined by RCRA) in a calendar month; and
2. Accumulates at any time or generates less than 2.2 pounds of acute hazardous waste in a calendar month (acute hazardous waste begins with an EPA waste code of "P" or the following "F" codes: F020, F021, F022, F026, and F027); and
3. Accumulates no more than 2,200 pounds of hazardous waste (defined by RCRA) at any one time

What do businesses need to do in order to participate?

1. If required by the Hazardous Products Center, obtain an EPA ID number for waste transport (40 CFR 263.11). The EPA ID number form can be accessed at <http://www.epa.gov/epaoswer/hazwaste/data/form8700/8700-12.pdf>. Form 8700-12 can be mailed to ADEQ, ATTN: Annette Tripke, 1110 W. Washington street, Phoenix, AZ 85007. For questions filling out Form 8700-12, please call (602) 771-4232.
 - The SBWP reserves the right to confirm your EPA ID number with either ADEQ or physical documentation
2. Complete and return to HPC: [Generator Certification Form](#) and [Waste Inventory List](#). Forms and Lists must be returned to by fax to Lauren Hertz at: (928) 527-9005 or through standard mail to: Small Business Waste Program, ATTN: L. Hertz, 211 W. Aspen Avenue, Flagstaff, AZ 86001.
3. Upon review and approval, a confirmation letter and estimate of costs will be sent to your business. Please call to set up an appointment to bring the waste to the HPC.
4. Transport waste(s) to facility with proper labeling and shipping paperwork.
5. All materials are weighed and a final bill is generated. Final prices reflect the processing and disposal/recycling costs. Payment is due at disposal appointment. Cash, checks or money orders will be accepted at the scale house and a receipt will be issued.

Small Business Waste Program (SBWP) at the Hazardous Products Center (HPC)

6770 E. Landfill Road
Flagstaff, AZ 86004
Phone: (928) 527-9005
Fax: (928) 527-4678



Sustainability & Environmental
Management Division

What types of wastes are accepted at the HPC?

The SBWP will accept common consumer items such as:

- Automotive products-Antifreeze, Batteries, Brake Fluid, Gasoline, Lubricants, Oil (new & used) and Waxes
- Common Consumer products-Aerosols, Batteries, Camping Propane Canisters, Cleaners, Detergents, Nail Products and Photo Chemicals
- Gardening products-Fertilizers, Fungicides, Herbicides, Insecticides, Pesticides and Poisons
- Industrial waste-such as Acids, Bases, Flammables and Oxidizers not commonly available to the public and/or distributed with a MSDS.
A MSDS must be supplied to the HPC in advance along with the waste inventory.
- Painting products-Additives, Latex & Oil Paint, Putty, Shellac, Solvents, Stains, Thinners and Varnishes
- Universal waste-(not included in CESQG limits) Fluorescent Bulbs that are unbroken, counted and sealed in box provided (30 bulbs/month) and Electronic Units-Cell Phones, Computers, Monitors, Stereos and Televisions

What types of wastes are NOT accepted at the HPC?

The SBWP will NOT accept the following:

Ammunition, Asbestos Materials, Biohazardous Waste, Broken Fluorescent Bulbs, Compressed Gases, Explosives, Flares, General Trash and Recyclables, Mixed Waste, Radioactive Materials, Sharps/Medical Waste, Tires, Unknown chemicals, Unidentified Wastes and any container greater than 5 gallons in size (exceptions may be made with prior approval, please contact the HPC at 527-9005).

What are the costs associated with CESQG waste disposal?

The SBWP requires an annual program registration fee of \$50.00. Waste disposal costs vary by waste type and are based on the city's cost to dispose of the specific materials.

Packaging and Transporting the waste to the HPC facility?

Please use original containers and labels if possible to decrease the risks of spills and exposure. As the waste generator, it is the responsibility of the CESQG to follow all applicable regulations regarding identification and transportation of waste to ensure safe and secure delivery of properly labeled and inventoried waste as required by the U.S. Department of Transportation. The City of Flagstaff shall not be responsible for any costs and/or liability associated with the CESQG's failure to comply with these requirements or applicable federal laws. For transportation questions, please call DOT HazMat at (800) 467-4922.

Further Questions/Assistance

- The Small Business Waste Program, please call the Environmental Program Specialist at (928) 527-9005 or via Email, lhertz@ci.flagstaff.az.us.
- If you require further assistance understanding the hazardous waste rules applicable to your business or your compliance with them, please contact the ADEQ Compliance Assistance Program at (800) 234-5677. For assistance with EPA ID numbers, please call (602) 771-4232.